

**Hudson Regional Health Commission
Commission Meeting
June 18, 2026
10:00 am**

MINUTES

Opening of the meeting: This meeting was opened at 10:10 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

J. Sarnas
A. McNair
J. Castro
V. Rivelli
N. Tarantino
S. Tattoli
G. Jeffas
M. Scutt
L. Cyran (alternate)
T. Siciliano (alternate)
J. Napolitano, Counsel
C. Nawrocki, Director
M. Leguizamon, CFO

Absent:

S. Cavanaugh
C. Cirillo
P. Bellan-Boyer
A. Mansilla

Minutes of the meeting of March 26, 2026 were unanimously approved as written and submitted on motion by A. McNair, second S. Tattoli, abstained N. Tarantino, G. Jeffas (Attachment I).

Announcements:

Director's Report

C. Nawrocki presented the Director's Report for March to June 2026 with detailed information on Commission programs and events.

Point of Contact for SLF Traps

C. Nawrocki discussed the Spotted Lantern Fly (SLF) program and requested the updated contact list from each health department.

Appointment of Alternate Board Member

C. Nawrocki announced that the Commission received correspondence from the City of Hoboken appointing Berlyne Vilcant as the alternate representative for the Board (Attachment II).

Expenditures Report for March 16, 2026 through June 15, 2026 was ratified upon motion by J. Castro, second V. Rivelli, and unanimously carried (Attachment III).

Old Business:

None.

New Business:**ITS Interlocal Shared Service Agreement Resolution #26-06-09**

C. Nawrocki presented Resolution #26-06-09 to formalize Informational Technology Services (ITS) Support with Essex Regional Health Commission (ERHC) through an interlocal shared services agreement (Attachment IV). Upon motion by A. McNair, second G. Jeffas, Resolution #26-06-09 (Attachment V) was unanimously approved to enter into this agreement.

IT Service Contract 2026 Resolution #26-06-10

The board reviewed the contract for Information Technology (IT) services with MHM Tech Group. After discussion, upon motion T. Siciliano, second G. Jeffas, the board unanimously accepted this proposal, entering into the agreement for June 2026- May 2027 (Attachment VI).

Inspections of Temporary Vendors for FIFA World Cup 2026 Events Resolution #26-06-11

C. Nawrocki discussed assisting local health departments with inspections of food trucks, mobile food units and temporary vendors during the FIFA World Cup events in Hudson County. Upon motion by V. Rivelli, second J. Castro, Resolution #26-06-11 (Attachment VII) was unanimously approved.

FY 2027 Grants

The Board discussed FY 2027 Grants. Upon motion by A. McNair, second T. Siciliano, unanimously authorized the Director to apply for, receive and administer the following programs:

Local Core Capacity for Public Health Emergency Preparedness LINCS Grant, NJDOH (Attachment VIII)

Local Public Health Outbreak Preparedness and Response Grant, NJDOH (Attachment IX)

Local Public Health Infrastructure Grant (PHIG) 2027, NJDOH ((Attachment X)

Right to Know Grant, NJDEP (Attachment XI)

Spotted Lanternfly, Hudson County (Attachment XII)

Childhood Lead Program, NJDOH (Attachment XIII)

Budget Amendments

M. Leguizamon presented the budget amendments/transfer request (Attachment XIV). After discussion, it was unanimously approved on motion by G. Jeffas, second V. Rivelli.

Employee Handbook and Personnel Policy and Procedures Manual

C. Nawrocki presented the updated Employee Handbook and Personnel Policy and Procedure Manual. Upon motion by J. Castro, second from T. Siciliano the handbook was unanimously approved.

Authorization for County Court Fees

The Hudson County Counsel's Office provides legal representation to the Commission in the prosecution of cases brought to superior court on behalf of the Commission for violation of state environmental statutes under the County Environmental Health Act (CEHA). This legal representation is provided at no cost to the Commission. C. Nawrocki reported that the County Counsel's Office is seeking to recoup court costs and associated fees (e.g., process server fees) incurred by the County Counsel's Office in prosecution of the Commission's cases. It was agreed that the Commission would reimburse the County Counsel's Office for these ancillary costs and fees, which will be detailed and submitted through quarterly vouchers.

Mosquito Project

C. Nawrocki presented details on Mosquito Control project with the New Jersey Institute of Technology (NJIT) regarding a laser system for identifying and detecting mosquitoes in flight. The project will run from January 2027 to December 2028, with Hudson Regional Health Commission receiving \$5,040 per year to cover labor expenses. Upon motion by A. McNair, second from N. Tarantino it was unanimously approved.

There being no further business, upon motion by A. McNair, second G. Jeffas, unanimously carried, the meeting was closed at 11:15 a.m.

I, Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing
are true minutes of a meeting held on June 19, 2020, in witness whereof I have set my hand
this ~~19th~~ 28 day of September.



Carrie Nawrocki
Executive Director